



**INTERNATIONAL TABLE TENNIS FEDERATION**

**Didier Leroy**

**Head of WTTTC and Continental Events**

For the attention of

**All National Table Tennis Associations**

20 December 2017

**LIEBHERR 2018 World Team Table Tennis Championships  
(Halmstad, Sweden, 29 April-6 May 2018)**

Dear friends,

We have the pleasure of sending you the Prospectus for the next World Championships. Please read and study it very carefully before completing your entry. Take note that ITTF accepts only on-line entries by using your National Association's login and password to register on the ITTF website (ITTF.com).

Entries can be done using the following URL address :

<http://wttcentries.ittf.link/>

**Preliminary entries**

The intention to enter a delegation and **confirmation of the team participation** will be the first step on the ITTF on-line entry system. **The confirmation of the Team participation is mandatory.** The closing date for the receipt of this information is **Monday 15<sup>th</sup> January 2018.**

If an Association does not confirm its team participation within the Preliminary entry deadline, the place quota will return to the Computer World Team Ranking of February 2018.



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## **Final Entries**

Final entries must be submitted on the ITTF on-line entry system starting on **Tuesday 16th January 2018** by providing all necessary information. In order to go through the entry process successfully, each field has to be completed properly. **Entries must be sent to the ITTF not later than Thursday 15<sup>th</sup> February 2018.**

## **No additional entries**

Are allowed after the final entry deadline (**15<sup>th</sup> February 2018**). Only changes or cancellations are accepted in case of all accredited persons. These modifications can be done online until **Thursday 15<sup>th</sup> March 2018**. In the meantime please inform the WTTC Competition Manager Mr Didier Leroy ([dleroy@ittf.com](mailto:dleroy@ittf.com)) about your changes. **The on-line system will be closed after 15<sup>th</sup> March 2018.**

## **Modifications after 15<sup>th</sup> March**

To accepted entries (received within the deadline) must be made according to item 4.1.6 of the Handbook using the appropriate form for that purpose (Modifications to entry form). Deadline to make such change is: 28 April 2018.

Those changes have to be sent to the WTTC Competition Manager, Mr Didier Leroy ([dleroy@ittf.com](mailto:dleroy@ittf.com)) before the Jury meeting on 28 April 2018.



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## **Login and Password:**

You have to use your login and password to access the on-line entry system. The code and the password is the same one that you use for the ITTF Junior and cadet events as well now for the World Tours events. **In case of problems, please contact Mr Dimosthenis Messinis ([dmessinis@ittf.com](mailto:dmessinis@ittf.com)) to get your access codes.**

An acknowledgment of the receipt of your entry forms will be sent to you by email. If your confirmation is not received, please contact Mr Didier Leroy, WTTC Competition Manager ([dleroy@ittf.com](mailto:dleroy@ittf.com)).

## **Entering delegates**

If you are not entering teams in the World Championships but wish to send delegate(s) to the Annual General Meeting, you have also to complete the entry of these persons as well on the on-line entry system.

## **Visa procedure**

As part of the entry process, photocopy of passport and an accreditation photograph (4cmx3cm) have to be provided when doing your on-line entry.

In agreement with ITTF, the organizers have identified deadlines indicating a date after which they cannot guarantee that the visa process will be concluded on time before the WTTC.



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Please check those dates on the prospectus and start the procedure as early as you can.

**Visa application deadline is set to 10<sup>th</sup> February 2018.**

### **Free hospitality**

According to the ITTF regulations, **free hospitality will be provided to 2 Men's players, 2 Women's players (Double Room occupancy) and 1 Delegate for each participation association.**

Looking forward to seeing you in Halmstad, Sweden.

Your sincerely,

A handwritten signature in black ink, appearing to be 'D. Leroy', is written below the text 'Your sincerely,'.

**Didier Leroy**  
**Head of WTTC**

#### Attachments:

Prospectus

Playing System

List of Qualified Teams

Modifications to Entry form